

Resolution 258
of the Senate of the University of Silesia in Katowice
of 26 April 2022

**on the determination of the Rules and Regulations of the International Environmental
Doctoral School associated with the Centre for Polar Studies at the University of Silesia in
Katowice (IEDS)**

Pursuant to Article 205 of the Act of 20 July 2018 - Law on Higher Education and Science (uniform text: Journal of Laws of 2022, item 574, as amended) and Article 290 para 3 of the Act of 3 July 2018 - Provisions introducing the Act - Law on Higher Education and Science (Journal of Laws of 2018, item 1669, as amended) and § 154 sub-s. 3 of the Statute of the University of Silesia in Katowice, the Senate adopts as follows:

I GENERAL PROVISIONS

§ 1

1. The International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice, hereinafter referred to as the IEDS, is run jointly by:
 - 1) the University of Silesia in Katowice;
 - 2) the Institute of Geophysics, Polish Academy of Sciences;
 - 3) the Institute of Mathematics, Polish Academy of Sciences;
 - 4) the Institute of Oceanology, Polish Academy of Sciences.
2. The English name of the Doctoral School is as follows: International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice (IEDS).
3. In order to increase the interdisciplinarity of education in terms of disciplines within the field of social sciences, the IEDS is complemented by an associated institution, i.e. The Maria Curie-Skłodowska University in Lublin. Detailed rules of the association are regulated by separate provisions.
4. The Doctoral School operates on the basis of the following regulations:
 - 1) Act of 20 July 2018 - Law on Higher Education and Science;
 - 2) Act of 3 July 2018 - Provisions introducing the Act - Law on Higher Education and Science;
 - 3) the agreement on the principles of functioning and financing of the International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice;
 - 4) the resolution of the Senate of the University of Silesia in Katowice on the conditions and the mode of recruitment to the International Environmental Doctoral School

associated with the Centre for Polar Studies at the University of Silesia in Katowice (IEDS);

- 5) the resolution of the Senate of the University of Silesia in Katowice on the establishment of the curriculum at the International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice (IEDS);
 - 6) Regulation 71/2019 of the Rector of the University of Silesia on the establishment of the International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice, as amended;
 - 7) the Statute of the University of Silesia in Katowice;
 - 8) the Statutes of the Institutes of the Polish Academy of Sciences;
 - 9) the present Rules and Regulations;
 - 10) other applicable laws.
5. The terms used in the Rules and Regulations mean as follows:
- 1) **IEDS entities** - entities jointly running the IEDS listed in sub-s. 1;
 - 2) **doctoral student** - a person studying at the IEDS;
 - 3) **Doctoral School** - an organized form of education for doctoral students conducted jointly by the IEDS entities, from which students graduate after fulfilling the requirements defined in § 37 of the Rules and Regulations;
 - 4) **Council of the IEDS** - the council consisting of persons employed in the IEDS entities who hold the title of the professor or the post-doctoral degree in the disciplines in which education at the Doctoral School is conducted;
 - 5) **Dean of the IEDS** - the Dean of the Doctoral School appointed by the Rector of the University of Silesia in Katowice after consultation with the doctoral student government and the Senate on the terms provided by the Statute;
 - 6) **Act** - Act of 20 July 2018 - Law on Higher Education and Science;
 - 7) **Curriculum** - the curriculum that describes the education process leading to the achievement of learning outcomes consistent with the 8th level of the Polish Qualifications Framework;
 - 8) **learning outcomes** - a set of knowledge, skills and social competences obtained in the process of education by the doctoral student;
 - 9) **ECTS credits** - credits defined in the European Credit Transfer System as a measure of the average workload of a learner necessary to achieve the expected learning outcomes;
 - 10) **Internships** consisting in conducting classes, participating in conducting them or other teaching or popularizing activities.

II RECRUITMENT PROCEDURE

1. The recruitment procedure is carried out in accordance with the provisions included in the resolution of the Senate of the University of Silesia in Katowice on the conditions and mode of recruitment to the International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice (IEDS).
2. The rules of the recruitment procedure referred to in sub-s. 1 and the curriculum referred to in Article 201 sub-s. 3 of the Act shall be made available no later than 5 months before the recruitment starts.
3. The general conditions for the support of candidates with special educational needs conditioned by their state of health in the recruitment process for the IEDS are provided in Annex 1 to the Rules and Regulations.

§ 3

Foreigners may start education at the Doctoral School under the conditions specified in Articles 323-328 of the Act and in accordance with the internal regulations of the IEDS entities.

III ORGANIZATION OF THE DOCTORAL SCHOOL

§ 4

1. Supervision over the functioning of the Doctoral School is conducted by the Council of the IEDS.
2. The Rector of the University of Silesia in Katowice appoints 6 persons to the IEDS Council, and each head of the other IEDS entities appoints 2 persons representing each IEDS entity.
3. The tasks of the IEDS Council include
 - 1) appointment of the recruitment committee of the IEDS;
 - 2) approving individual research plans of doctoral students;
 - 3) giving opinions on candidates for the supervisor or supervisors or auxiliary supervisors;
 - 4) organizing the mid-term evaluation of doctoral students in accordance with § 13 of this resolution;
 - 5) evaluation of the implementation of the curriculum, the advancement of scientific research and the progress of works in the preparation of the doctoral dissertation through the control of periodic reports submitted by doctoral students and assessment of their progress submitted by supervisors annually before the end of the academic year;
 - 6) giving opinions on the resolution draft of the Senate of the University of Silesia in Katowice on the establishment of the curriculum;
 - 7) giving opinions on the resolution draft of the Senate of the University of Silesia in Katowice on the conditions and mode of recruitment to the IEDS;
 - 8) recommending a candidate for the Dean of the IEDS to the Rector of the University of Silesia in Katowice;

- 9) adopting resolutions on matters related to the supervision of the functioning of the IEDS and on matters concerning the directions of development of the IEDS.
4. Meetings of the IEDS Council may be held directly or remotely using electronic means of communication.
5. The IEDS Council adopts resolutions by a simple majority of votes in the presence of at least half of its members.
6. Voting on resolutions of the IEDS Council may take place in the direct form or using electronic means of communication both by circulation and in real time.

§ 5

1. The Rector of the University of Silesia in Katowice appoints the Dean of the IEDS after consultation with the doctoral student government and the Senate on the terms defined in the Statute.
2. The Dean of the IEDS
 - 1) chairs the IEDS Council;
 - 2) has the control over the budget of the Doctoral School;
 - 3) is responsible for the implementation of the curriculum and the organisation of the mid-term evaluation;
 - 4) approves the supervisor or supervisors or the supervisor and auxiliary supervisors after receiving the opinion issued by the IEDS Council;
 - 5) issues administrative decisions and other decisions in individual cases of doctoral students under the authority of the Rector of the University of Silesia in Katowice except for the decision on admission of foreigners to the Doctoral School;
 - 6) is responsible for the scholarship matters of doctoral students;
 - 7) provides doctoral students with credits for the years of education;
 - 8) extends the deadline for submitting a doctoral dissertation in justified individual cases by a total of no longer than 2 years; it is done based on periodic reports of the doctoral student and the supervisor's assessment;
 - 9) organises the implementation of the framework curriculum;
 - 10) supervises compliance with the Rules and Regulations of the Doctoral School;
 - 11) informs doctoral students about the results of the annual audit of reports on the implementation of an individual research plan by the IEDS Council and about passing or non-passing of the academic year through the USOS system;
 - 12) presents an annual report on the activities of the Doctoral School to the IEDS Council, the Chair of the Centre for Polar Studies and the heads of the IEDS entities;
 - 13) requests for adopting resolutions on establishing or changing the curriculum, the conditions and mode of recruitment and the Rules and Regulations of the IEDS by the Senate of the University of Silesia in Katowice.

§ 6

Employees of foreign universities or scientific institutions (maximum 5 persons) may be included in the International Advisory Team of the IEDS appointed in the manner set out separately.

§ 7

1. Heads of IEDS entities appoint at least one IEDS plenipotentiary from among their employees in their units.
2. The tasks of the IEDS plenipotentiary include
 - 1) organization of education in the IEDS entity in accordance with the curriculum;
 - 2) supervising the documentation of the course of education in the IEDS entity and the transfer of documentation to the IEDS office;
 - 3) support in organizing the recruitment for the IEDS;
 - 4) promotional action and activities related to obtaining external funds for the activities of the IEDS;
 - 5) other activities for the benefit of the IEDS indicated by the Dean of the IEDS or the head of the IEDS entity.

§ 8

1. Administrative activities related to the activities of the IEDS are carried out by the Office of the International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice, hereinafter referred to as the IEDS office.
2. The tasks of the IEDS office include
 - 1) administrative support for the Council of the IEDS and the Dean of the IEDS;
 - 2) preparing and archiving documentation related to the activities of the IEDS;
 - 3) planning and documenting the learning process;
 - 4) service of electronic systems for administering and reporting the activities of the IEDS, including POLON, USOS and SAP systems;
 - 5) administrative support for recruitment to the IEDS;
 - 6) administrative support for projects implemented by the IEDS;
 - 7) handling personal and social matters of doctoral students of the IEDS;
 - 8) informing doctoral students about the activities of the IEDS;
 - 9) conducting activities in the field of promotion of the IEDS and implementing the information policy of the IEDS;
 - 10) other tasks related to the activities of the IEDS given by the Dean of the IEDS.
3. The work of the IEDS office is coordinated by the Head of the IEDS office.

§ 9

1. The doctoral student of the IEDS is affiliated to the IEDS entity in which their national supervisor is employed. When the doctoral student has supervisors employed by various IEDS entities, the doctoral student is affiliated to the IEDS entity, which they indicated in the statement referred to in sub-s. 2.
2. Based on a written statement of the doctoral student, the IEDS entities are authorized to demonstrate the achievements of the doctoral student affiliated to a given IEDS entity for the purpose of evaluating the quality of scientific activity.

IV EDUCATION AT THE DOCTORAL SCHOOL

§ 10

1. Education at the IEDS is conducted in disciplines in which the IEDS entities have the right to confer a doctoral degree, i.e. in mathematics and Earth and related environmental sciences (in the field of natural sciences) and materials engineering (in the field of engineering and technology).
2. In the event of discontinuation of education of doctoral students in a given discipline, the IEDS entities provide doctoral students affiliated to them who prepare a doctoral dissertation in this discipline with the opportunity to continue their education at another Doctoral School.
3. In the event of loss of the right to confer a doctoral degree in a given discipline, after ceasing the education, the IEDS entities cover the costs of the procedure for conferring a doctoral degree in the external mode for doctoral students affiliated to them who have lost the opportunity to obtain a doctoral degree in the IEDS entities.
4. Education at the IEDS lasts eight semesters. The academic year begins on October 1 and lasts until September 30.
5. The organization of the academic year in the IEDS is determined by the Dean of the IEDS by way of the regulation.
6. Education is conducted jointly by the IEDS entities in facilities and with the use of infrastructure and staff of the IEDS entities.
7. Lecturers affiliated to the IEDS entities are coordinators of the modules in accordance with the curriculum.
8. Education of doctoral students may be conducted in cooperation with another entity, including an entrepreneur, university or scientific institution.
9. Doctoral students with special educational needs resulting from their state of health are provided with the adaptation of the organization and implementation of the education process and the conduct of scientific research to their particular situation, including the adaptation of the conditions of education at the Doctoral School to the type of difficulties (IAS). Detailed rules for adaptation are set out in Annex 2 to the Rules and Regulations.

§ 11

1. The curriculum shall specify:
 - 1) the reference to the assumed learning outcomes consistent with the 8th level of the Polish Qualifications Framework;
 - 2) the curriculum, which is a description of the education process leading to the achievement of these outcomes, specifying in particular:
 - a) a list of modules of classes necessary to complete education,
 - b) the number of hours of classes and the number of ECTS credits assigned to individual modules of classes,
 - c) the form of implementation and crediting of the modules of classes covered by the curriculum.
2. The curriculum is adopted by the Senate of the University of Silesia in Katowice at the request of the Dean of the IEDS after receiving the opinion of the IEDS Council, the Research Committee and the doctoral student government. In the event of ineffective expiry of the deadline specified in the Statute of the University of Silesia in Katowice, the requirement related to obtaining the opinion of the doctoral student government is considered to be met.
3. The curriculum is evaluated in accordance with the Procedures for Education Quality Assurance in the IEDS; the conclusions from the evaluation may form the basis for the modification of the curriculum.
4. The curriculum may include individualised classes taking into account the needs resulting from the implementation of individual research plans, which are determined in cooperation with the supervisor, which may include classes conducted in other entities providing doctoral students' education (including foreign entities), and in justified cases also classes from the curricula of second-cycle studies, long-cycle studies or other specialist classes;
5. The Dean of the IEDS may agree to an individual course of some part of or of the whole education in justified cases at the request of the doctoral student.
6. As part of the individual study programme, the Dean of the IEDS determines the following in consultation with the supervisor and the doctoral student:
 - 1) individual study programme and the schedule of implementation of tasks necessary to complete education at the Doctoral School by the doctoral student;
 - 2) the duration of education no shorter than six semesters and no longer than eight semesters.
7. At the request of the doctoral student, the Dean of the IEDS may credit the module of education at the Doctoral School if the doctoral student clearly documents achieving learning outcomes attributed to this module during internships or classes held in other academic or research units.
8. Learning outcomes are verified in the form of examinations or credits. The form of verification of learning outcomes is specified in the framework curriculum.

9. Examinations and credits from the modules covered by the curriculum end with a two-stage grade, i.e. "credit" or "no credit".
 - 1) if required by other provisions, the "credit" grade is the same as the very good grade (5.0) and the "no credit" grade means the 'fail' grade (2.0);
 - 2) failure to obtain the credit means failure to pass the module.
10. The doctoral student does not have the right to repeat the year of education at the Doctoral School.
11. The doctoral student is given ECTS credits for the implementation of modules covered by the curriculum and other tasks carried out as part of education at the Doctoral School, including external courses and internships at the time of their realization.
12. Education is conducted in Polish or English. Modules are delivered in Polish when the lecturer and all participants of the classes declare that they speak Polish. When the lecturer or one of the students declares that they do not speak Polish, classes are conducted in English.
13. The doctoral student may defend a doctoral dissertation during education at the Doctoral School after obtaining the required learning outcomes.

§ 12

1. The doctoral student is obliged to submit an individual research plan (hereinafter referred to as the IRP), which is accepted by the supervisor, to the IEDS within 12 months from the date of commencement of education.
2. The IRP shall contain in particular:
 - 1) personal data of the doctoral student and the supervisor or supervisors or the supervisor and the auxiliary supervisor;
 - 2) the concept of the doctoral dissertation, including the title of a doctoral dissertation, justification for undertaking the research, the research goal, the research hypothesis, research questions, the outline of the research methodology, the expected contribution to the development of the scientific discipline, the risk analysis of the research and the activities that are planned to minimize it;
 - 3) the schedule for the preparation of the doctoral dissertation, including the category and the description of research tasks, the method of implementation and the expected effect, the deadline for realization, the reference of tasks to the learning outcomes at the 8th level of the Polish Qualifications Framework;
 - 4) the deadline for submitting the doctoral dissertation;
 - 5) signatures of the doctoral student and the supervisor or supervisors that confirm the realisation of the IRP in consultation with the supervisor or supervisors;
 - 6) the opinion of the auxiliary supervisor, if appointed.
3. The IRP can be prepared in Polish or English.
4. Changes to the IRP may be made by way of annex.
5. The IRP and the changes to the IRP are subject to assessment and approval by the IEDS Council by way of resolution.

6. By the end of each academic year, the doctoral student is obliged to submit the following to the office of the Doctoral School:
 - 1) the report on the implementation of the IRP;
 - 2) the opinion of the supervisor;
 - 3) other reports required by the IEDS Council or the Dean of the IEDS.
7. The forms of the IRP, the annex to the IRP and the IRP implementation report are established by the Dean of the IEDS by way of regulation.

§ 13

1. In the middle of the period of education, the doctoral student is subject to the mid-term evaluation in accordance with Article 202 of the Act.
2. A detailed description of the organization of the mid-term evaluation of IEDS doctoral students is included in Annex 3 to the Rules and Regulations.
3. A positive or negative result is given in the mid-term evaluation.
4. The result of the evaluation with the justification shall be public. The result of the evaluation with the justification shall be published on the IEDS website for a period of twelve months from the date of the mid-term evaluation.

§ 14

1. The deadline for submitting a doctoral dissertation included in the IRP may be prolonged but no longer than two years on the terms set out in the Rules and Regulations.
2. At the request of the doctoral student, the Dean of the IEDS may prolong the deadline for submitting a doctoral dissertation in the case of
 - 1) temporary inability to receive education or conduct research due to illness;
 - 2) the need to provide personal care to a sick family member;
 - 3) the need to provide personal care to a child until 4 years of age or a child with a disability certificate;
 - 4) difficulties resulting from disability;
 - 5) other documented circumstances or fortuitous events preventing or hindering the implementation of education or conducting research.
3. At the request of the doctoral student, the Dean of the IEDS may prolong the deadline for submitting a doctoral dissertation in cases justified by the need to conduct long-term scientific research necessary to prepare a doctoral dissertation by no longer than two years in total.
4. Prolongation of the deadline for submitting a doctoral dissertation in connection with the circumstances given in sub-s. 3 is possible provided that the doctoral student is the main author (contribution of at least 60% confirmed by the statements of co-authors) of at least one peer-reviewed paper that was published in a journal that on the day of publication was included in the current list made in accordance with the provisions pursuant to Article 267 sub-s. 2 para 2 subpara b of the Act and to which the scientific discipline was assigned in accordance with Article 267(3) in which the doctoral dissertation is conducted and the number of points referred to in Article 267(2)(2)(b) of the Act is at least 70.

5. The application for the prolongation of the deadline for submitting a doctoral dissertation or leave referred to in § 30 sub-s. 1 must include:
 - 1) data of the doctoral student, i.e. name, surname, the student record book number and the year of education;
 - 2) the period of prolonging the deadline for submitting a doctoral dissertation or leave;
 - 3) justification;
 - 4) the opinion of the supervisor;
 - 5) the IRP annex.
6. The doctoral student shall attach documents confirming the existence of the premises described in sub-s. 2 or 3. These documents shall be attached to the application for prolonging the deadline for submitting a doctoral dissertation.

§ 15

1. The IEDS Council annually reviews the reports of doctoral students in terms of the implementation of the IRP, which are submitted with the opinion of the supervisors on the implementation of the IRP before the end of the academic year.
2. Doctoral students who have been or will be subject to the mid-term evaluation in the ongoing academic year are not subject to review of the reports.
3. The course of review, the form of approval of doctoral students' reports and the forms of annual reports of doctoral students are determined by the IEDS Council by means of resolutions.
4. After the review, the IEDS Council approves the reports of doctoral students or decides to initiate a preliminary investigation in the event of irregularities in the implementation of the IRP or a negative opinion of the supervisor.
5. The preliminary investigation shall include
 - 1) the doctoral student's speech at an open scientific seminar attended by the members of the IEDS Council, where the doctoral student presents the progress in the implementation of the IRP and the range of activities that will be undertaken to complete the doctoral dissertation in a timely manner;
 - 2) the conversation between the members of the IEDS Council and the supervisor(s) or the supervisor and the auxiliary supervisor;
 - 3) the conversation between the members of the IEDS Council and the doctoral student against whom the investigation is ongoing;
 - 4) issuing recommendations of the IEDS Council regarding the activities to be taken by the supervisors and the doctoral student for the timely and reliable implementation of the doctoral dissertation; the doctoral student and supervisors report on the implementation of the recommendations within the time limit established by the IEDS Council;
 - 5) verification of the implementation of the recommendations referred to in para 4 based on the analysis of the report; this verification will be conducted by the IEDS Council;

- The IEDS Council may request for additional explanations submitted in writing or invite the doctoral student and supervisors for an interview;
- 6) the preliminary investigation which is finished with the adoption of a resolution on a positive or negative opinion on the progress in the implementation of the IRP; the resolution will be adopted by the IEDS Council; the negative opinion of the IEDS Council regarding the progress in the implementation of the IRP is the premise described in § 39 sub-s. 2 para 2 for the decision on removing the doctoral student from the list of doctoral students. Such a decision is made by the Dean of the IEDS.
 6. The representatives of the doctoral student government, the Student and PhD Student Ombudsperson and bodies appointed to ensure the protection of employees' rights in the IEDS entities may take part in the investigation procedure at the request of the doctoral student, supervisors or members of the IEDS Council.
 7. The condition for giving credit to the doctoral student in terms of the year of education is to obtain the credit or a positive assessment from the verification of learning outcomes from the compulsory modules provided for in the curriculum for a given academic year or in an individual course of education and the IEDS Council approval of the annual report on the implementation of the IRP referred to in sub-s. 4 or obtaining a positive mid-term evaluation.
 8. At the request of the doctoral student, the Dean of the IEDS may conditionally allow the doctoral student to start education in the next academic year in the case of
 - 1) failure to be given credit for one of the compulsory modules provided for in the current academic year or failure to be given credit for a doctoral seminar or internships provided that the Council of the IEDS has approved the annual report on the implementation of the IRP;
 - 2) initiation of the preliminary investigation referred to in sub-s. 4 provided that the compulsory modules in the current academic year have been successfully completed.
 9. In the case of conditional pass in a given academic year, the doctoral student is obliged to obtain credit for the module that they did not get in the previous academic year or to cooperate with the IEDS Council in conducting the preliminary investigation referred to in sub-s. 5.
 10. In justified cases, at the request of the doctoral student, the Dean of the IEDS may extend the deadline for obtaining credit for the modules or taking examinations set out in the regulation of the Dean of the IEDS on the organization of the academic year referred to in § 10 sub-s. 5.
 11. The doctoral student who has been admitted to the IEDS during the academic year in connection with a separate recruitment procedure for candidates whose doctoral scholarship is financed from sources other than the subsidy of the Minister of Education and Science may complete the unrealised modules of the compulsory curriculum of the IEDS in the following academic year or may apply for an individual course of education.
 12. A person who has not completed education at the Doctoral School may receive a certificate of the course of education upon written request.

§ 16

Evaluation of the Doctoral School takes place on the basis of the provisions of the Act and the implementing provisions to the Act.

V DOCTORAL SCHOLARSHIP

§ 17

1. The doctoral student who does not have a doctoral degree receives a doctoral scholarship.
2. The total period of receiving a doctoral scholarship at Doctoral Schools may not exceed four years.
3. The period referred to in sub-s. 2 does not include the period of suspension or the period of education at the Doctoral School in the case referred to in Article 206 sub-s. 2 of the Act.
4. The amount of the monthly doctoral scholarship is at least:
 - 1) 37% of the professor's remuneration - up to the month in which the mid-term evaluation was conducted;
 - 2) 57% of the professor's remuneration - after the month in which the mid-term evaluation was conducted.
5. The scholarship referred to in sub-s. 4 para 2 is given to doctoral students who have obtained a positive result of the mid-term evaluation.
6. The amount of a doctoral scholarship is determined by the Rector of the University of Silesia in Katowice by way of regulation.
7. The amount of a doctoral scholarship whose source of financing is different from the subsidy from the Ministry of Education and Science is determined each time based on separate agreements or regulations.
8. If the IEDS obtains additional financial resources, doctoral students may be granted an increase in a doctoral scholarship or an additional pro-quality scholarship, which is specified in separate regulations.
9. The amount of a doctoral scholarship may depend on the achievements of the doctoral student.
10. During the period of suspension of education, the provisions on determining the maternity allowance shall apply accordingly to determine the amount of a doctoral scholarship with the stipulation that the basis for calculating the allowance is understood as the amount of the monthly doctoral scholarship referred to in sub-s. 6 and sub-s. 7 to which the doctoral student is entitled on the date of submitting the application for suspension.
11. The doctoral student with a certificate of disability, a certificate on the degree of disability or a certificate referred to in Article 5 and Article 62 of the Act of 27 August 1997 on vocational and social rehabilitation and employment of people with disabilities receives a doctoral scholarship increased by 30% of the amount indicated in sub-s. 4 para 1.

12. The doctoral student who submitted a doctoral dissertation earlier than the date of completion of education provided for in the curriculum receives a doctoral scholarship until the date of completion of education expires, but no longer than for 6 months. The provision of sub-s. 2 shall apply.
13. A doctoral scholarship is paid by the IEDS entity in the mode defined in the agreement listed in § 1 sub-s. 4 para 3.
14. The doctoral student cannot be employed as an academic or researcher. The prohibition shall not apply to the employment of the doctoral student
 - 1) in the case of carrying out the research project referred to in Article 119(2)(2) and (3) of the Act;
 - 2) after the mid-term evaluation was positive with the stipulation that in the case of employment exceeding half of the full-time job, the amount of a doctoral scholarship is 40% of the monthly scholarship referred to in sub-s. 4 para 2;
 - 3) who is not entitled to a doctoral scholarship.
15. A doctoral scholarship is not given to the doctoral student who receives remuneration of at least 150% of the amount of a doctoral scholarship to which they are entitled in accordance with sub-s. 4 for employment in connection with the implementation of a research project referred to in Article 119(2)(2) and (3) of the Act by the IEDS entities during the period of this employment.

VI RIGHTS AND DUTIES OF THE DOCTORAL STUDENT

§ 18

1. A person can be the doctoral student only at one Doctoral School at the same time.
2. A person admitted to the Doctoral School begins education and acquires doctoral student rights upon taking the oath.
3. The doctoral student receives access to an IT system in which the course and results of education are documented.
4. The doctoral student receives the doctoral student ID. A person who has lost the status of the doctoral student is obliged to immediately return their doctoral student ID.
5. No fees shall be charged for educating the doctoral student.

§ 19

The doctoral student is entitled to

- 1) participate in the scientific life of the IEDS entities;
- 2) use the library, the reading room, laboratories, research equipment, software and other equipment of the IEDS to the extent necessary to implement the curriculum, conduct research and prepare a doctoral dissertation; the use takes place on the terms consistent with the internal regulations of the IEDS entities.
- 3) universal health insurance unless they are subject to the obligation of health insurance based on any other entitlement, in accordance with the rules specified in other

regulations or is not subject to exclusion from health insurance based on separate provisions;

- 4) extend the deadline for submitting a doctoral dissertation, including leave in accordance with the regulations specified in the Rules and Regulations and the Act;
- 5) suspension of education on the terms set out in the Rules and Regulations;
- 6) use a rest break;
- 7) conduct scientific internships, scholarships and conduct research in other domestic and foreign research centres upon the consent of the Dean of the IEDS after a positive opinion issued by the supervisor;
 - a) upon the consent of the Dean of the IEDS, the internship period may be included in the period of education, and ECTS credit points may be given for classes successfully completed during the internship, considering their nature and number;
 - b) at the request of the doctoral student, the Dean of the IEDS may decide to give credit for classes taken or conducted during the internship or scholarship or may allow the doctoral student to have classes included in the curriculum at a different time;
 - c) the doctoral student going for an internship for a period of at least three months may apply to the Dean of the IEDS with a request for partial or complete exemption from internships;
- 8) participate in conferences, symposia, workshops and scientific seminars upon the consent of the supervisor;
- 9) obtain formal and organizational support for education at the Doctoral School and the implementation of the IRP, including obtaining funds for scientific research and scholarships;
- 10) benefit from the supervision of the supervisor(s) or the supervisor and the auxiliary supervisor and the support of supervisors in independent research work throughout the entire period of education;
- 11) change of the supervisor and the subject of a doctoral dissertation in accordance with the Rules and Regulations;
- 12) be associated in doctoral student organisations operating in the IEDS entities based on the principles specified in the Act.

§ 20

The duties of the doctoral student include

- 1) behaviour in accordance with the oath, the Rules and Regulations of the Doctoral School and other regulations in force in the IEDS entities;
- 2) independent education under the supervisor(s) or the supervisor and the auxiliary supervisor according to an established educational profile;

- 3) active participation in scientific conferences, including the presentation of at least one paper in a foreign language;
- 4) compliance with the deadlines for the preparation of a doctoral dissertation included in the IRP and specified in the Rules and Regulations and other provisions;
- 5) implementation of the current curriculum, IRP and undergoing the mid-term evaluation;
- 6) submission of the documents required by the IEDS within the prescribed deadlines and updating the information included therein (particularly in the scholarship application);
- 7) submission of a statement authorizing the IEDS entity to which the doctoral student is affiliated to demonstrate the achievements arising in connection with education at the Doctoral School for the purpose of evaluating the quality of scientific activity of the discipline in which a doctoral dissertation is prepared, or in one of the disciplines included in the field in which the doctoral dissertation is prepared;
- 8) internship in accordance with the curriculum and the specificity of the IEDS entity to which the doctoral student is affiliated;
 - a) the Dean of the IEDS may decide to exempt the doctoral student from internships in justified cases,
 - b) in the case of internships in the form of conducting classes, the doctoral student has consultations in the form and number defined for academics;
- 9) participation in the work of the IEDS entity to which the doctoral student is affiliated, including conducting scientific research;
- 10) immediate informing the Dean of the IEDS and the supervisor about the change of the surname and other personal data required by the Doctoral School, including the address of residence; failure to inform about the change of address means that correspondence sent to the current address shall be considered to have been delivered properly;
- 11) immediate informing the Dean of the IEDS about obtaining a doctoral degree if it took place during the period of education at the Doctoral School;
- 12) compliance with other legal provisions, including those concerning the protection of intellectual property and classified information and know-how;
- 13) being acquainted with the information provided by the IEDS in the form of letter, e-mail, or through the IEDS website.

§ 21

1. The University of Silesia in Katowice allows every doctoral student access to IT systems, particularly to an e-mail account in the address domain of the University of Silesia in Katowice and to an IT system enabling the view of data on the course of education at the IEDS.

2. The doctoral student is obliged to regularly check the e-mail in the address domain that has been transferred to the IEDS and the information posted on the IEDS website.
3. Access to the IT systems of the University of Silesia in Katowice is protected by an individual login and password of the doctoral student.
4. Any information sent from the e-mail account which is reported to the IEDS will be treated as the one obtained from the doctoral student who submitted the application to the IEDS.

§ 22

1. In the case of the doctoral student who obtained a doctoral degree as a result of graduating from the Doctoral School, the period of education at this school that does not exceed four years is included in the period of work on which employee rights depend.
2. In the case of the doctoral student who has not completed their education at the Doctoral School due to
 - 1) employment as an academic or researcher,
 - 2) discontinuation of doctoral students' education in a given discipline- the period of education at this school that does not exceed 4 years is included in the period of work on which the employee rights depend provided that the person has obtained a doctoral degree.

§ 23

The doctoral student can apply for a student loan. The provisions on student loans shall apply accordingly with the proviso that

- 1) a loan can be obtained by the doctoral student who is under 35 years of age;
- 2) the loan is given for the period of education at the Doctoral School once only and no longer than for four years.

§ 24

The doctoral student can apply for

- 1) accommodation in a student residence hall of the University of Silesia in Katowice;
- 2) accommodation of a spouse or a child in a student residence hall of the University of Silesia in Katowice in accordance with the rules and the mode specified in the Rules and Regulations of benefits for the students of the University of Silesia in Katowice.

§ 25

The scholarship may be given to the doctoral student by a local self-government unit in accordance with the rules determined in accordance with Article 96(2) and (3) of the Act.

§ 26

A scientific scholarship may be given to the doctoral student by a natural person or a legal person who is not a state or local self-government legal person in accordance with the rules specified in Article 97(2) of the Act.

§ 27

The doctoral student may benefit from discounts in fares for public transport granted by a local self-government unit.

§ 28

The performance of paid work during education at the Doctoral School by the doctoral student must not affect the performance of obligations arising from the Rules and Regulations under pain of removal from the list of doctoral students in accordance with § 39 sub-s. 2.

VII DISCIPLINARY LIABILITY AND RESOLUTION OF CONFLICT SITUATIONS

§ 29

1. The doctoral student is liable before the Disciplinary Committee for violation of the regulations in force in the IEDS entities and for acts violating the dignity of the doctoral student.
2. The procedure before the Disciplinary Committee shall be determined by the Act and the implementing provisions to the Act.
3. The Student and PhD Student Ombudsperson is appointed at the University of Silesia in Katowice to ensure the protection of the rights of doctoral students at the Doctoral School.
4. The scope of tasks and powers of the Student and PhD Student Ombudsperson is determined by the regulation of the Rector of the University of Silesia in Katowice.
5. The bodies appointed to ensure the protection of employees' rights in the IEDS entities are involved in the protection of employees' interests in disputes with other employees or doctoral students.
6. When employees affiliated to more than one IEDS entity are involved in the dispute, the matter is dealt with collective bodies appointed to ensure the protection of employees' rights in the IEDS entities, whose employees are involved in the dispute.
7. When a conflict situation concerns doctoral students and employees, the case is dealt collectively by the Student and PhD Student Ombudsperson and bodies appointed to protect employees' rights in the IEDS entities in which the employees affected by the conflict situation are employed.

VIII BREAKS IN THE EDUCATION OF DOCTORAL STUDENTS

§ 30

1. In the event of the circumstances described in § 14 sub-s. 2, the doctoral student may submit an application for a break in education hereinafter referred to as leave with an application for prolongation of the deadline for submitting a doctoral dissertation. The above shall be submitted to the Dean of the IEDS.

2. The duration of leave is equal to the period by which the deadline for submitting the doctoral dissertation has been prolonged.
3. During the leave period, the doctoral student retains the status of the doctoral student with the rights and duties.
4. In the case of an application for leave for a period shorter than an academic year, the Dean of the IEDS determines the conditions and the schedule for the implementation of the curriculum at the Doctoral School after the end of leave.
5. The doctoral student submits to the Dean of the IEDS a written statement on the continuation of education at the Doctoral School no later than twenty-one days from the date of the end of leave. Failure to submit a statement may be the basis for initiating the procedure of removing the doctoral student due to resignation from education.
6. At the request of the doctoral student, the Dean of the IEDS may suspend the payment of a doctoral scholarship for the whole duration of leave or for its part.

§ 31

1. At the request of the doctoral student, education at the Doctoral School is suspended for a period corresponding to the duration of maternity leave, leave under the conditions of maternity leave, paternity leave and parental leave specified in the Act of 26 June 1974 - Labour Code.
2. During the period of suspension of education, the doctoral student retains the status of the doctoral student with the rights and duties.
3. The deadlines resulting from the IRP for the performance of doctoral student's duties are extended by the time for which the period of education at the Doctoral School has been suspended.
4. In the case of an application for suspension of education for a period shorter than an academic year, the Dean of the IEDS shall determine the conditions and the schedule for the implementation of the education process at the Doctoral School after the end of the suspension period.
5. The doctoral student shall submit to the Dean of the IEDS a written statement on the continuation of education at the Doctoral School no later than twenty one days from the date of the end of the suspension period. Failure to submit a statement may be the basis for initiating the procedure of removing the doctoral student due to resignation from education.

§ 32

1. The doctoral student has the right to rest breaks not exceeding eight weeks a year.
2. The rest break may be used during the period free from classes at the IEDS and research tasks specified in the IRP or planned by the IEDS entities.
3. An application for a rest break approved by the supervisor is submitted to the Dean of the IEDS by the doctoral student.

IX SUBJECT-RELATED SUPERVISION

§ 33

The Dean of the IEDS is the direct superior of doctoral students. Supervision over the work of the Dean of the IEDS is exercised by the Rector of the University of Silesia in Katowice.

§ 34

1. The doctoral student undergoes education under the subject-related supervision of the supervisor or supervisors or the supervisor and the auxiliary supervisor.
2. The person acting as the supervisor or the auxiliary supervisor:
 - 1) meets the conditions in accordance with Article 190(4) or Article 190(5) of the Act;
 - 2) has documented achievements in the field of scientific matters to which the doctoral dissertation relates.
3. The supervisor cannot be a person:
 - 1) referred to in Article 190(6)(1) or (2) of the Act or
 - 2) punished by a disciplinary penalty referred to in Article 276(1)(4) of the Act during the period of its binding force.
4. The doctoral student submits to the Dean of the IEDS a proposal for the appointment of the supervisor or supervisors or the supervisor and the auxiliary supervisor, including:
 - 1) name, surname, academic degree or title, affiliation, scientific discipline represented and contact details of the candidate to perform the function of the supervisor or the auxiliary supervisor;
 - 2) the title of a doctoral dissertation;
 - 3) justification of the proposed candidacy to perform the function of the supervisor or the auxiliary supervisor for the doctoral dissertation in accordance with para 2;
 - 4) a list of the most important publications, implemented projects and other scientific achievements from the last 5 years of the candidate to act as the supervisor or the auxiliary supervisor;
 - 5) a statement of the candidate for the supervisor or the auxiliary supervisor, including:
 - a) consent to perform the function of the supervisor or the auxiliary supervisor,
 - b) a statement on meeting the conditions listed in sub-s. 2 para 1,
 - c) a statement confirming no contraindications to perform the function of the supervisor or the auxiliary supervisor referred to in sub-s. 3.
5. After consulting the Council of the IEDS, the Dean of the IEDS shall appoint the supervisor or supervisors or the supervisor and the auxiliary supervisor who meet the conditions set out in sub-s. 2 subject to sub-s. 3.
6. The supervisor or supervisors shall be appointed within 3 months of starting education at the Doctoral School or of the circumstances referred to in sub-s. 8 or sub-s. 9.

7. Until the appointment of the supervisor, the doctoral student remains under the subject-related supervision of the scientific tutor who issued an opinion regarding the candidate for the doctoral student in the recruitment process for the IEDS or another person appointed by the Dean of the IEDS.
8. At the request of the doctoral student, the supervisor or the auxiliary supervisor and after consulting the Council of the IEDS, the Dean of the IEDS issues a decision on the dismissal of the supervisor or the dismissal of the auxiliary supervisor.
9. The Dean of the IEDS decides to dismiss the supervisor or the auxiliary supervisor in the event of loss of the right to perform the function of the supervisor or the auxiliary supervisor, death, loss of health or other circumstances preventing the performance of the function of the supervisor or the auxiliary supervisor.
10. In justified cases, the doctoral student, in consultation with the supervisor, may apply to the Dean of the IEDS with a request to change the subject matter and the IRP. The application must include justification.
11. The tasks of the supervisor shall include
 - 1) determining the IRP with the doctoral student within 12 months from the start of education at the Doctoral School and a detailed schedule for the implementation of the IRP tasks for each subsequent year of education;
 - 2) introducing the doctoral student to the subject of the dissertation and familiarization with relevant research methods and techniques;
 - 3) determining the course of education and self-education of the doctoral student in the subject-related scope and controlling its course;
 - 4) establishing a program of internships and specialized courses with the doctoral student and giving opinions on applications to the Dean of the IEDS regarding consent to these internships and courses;
 - 5) assisting the doctoral student in obtaining the funds necessary to prepare a doctoral dissertation (National Science Centre grants, statutory funding, other sources);
 - 6) constant supervision over the progress of the doctoral student's work and the presentation of results;
 - 7) giving opinions on the doctoral student's annual reports submitted to the IEDS Council;
 - 8) giving opinions on doctoral student applications for prolongation of the deadline for submitting a doctoral dissertation in the case specified in § 14 and other applications submitted by the doctoral student;
 - 9) conducting, co-conducting or participating in doctoral seminars;
 - 10) conducting classes at the Doctoral School in accordance with the curriculum;
 - 11) cooperating with the mid-term evaluation Committee, the IEDS Council and the Dean of the IEDS in terms of informing about the progress or lack of progress of the doctoral student in the implementation of the IRP and failure to comply with the conditions of the Rules and Regulations.

12. The supervisor may receive additional remuneration regulated by separate regulations in the event of receiving additional funds for financing the Doctoral School.

§ 35

1. The supervisor, the auxiliary supervisor and the reviewer are entitled to a one-time remuneration in the procedure for conferring the doctoral degree.
2. The remuneration of the supervisor is 83%, and of the auxiliary supervisor is 50% of the professor's remuneration. It shall be paid at the end of the procedure for conferring the doctoral degree, as a result of which it was awarded.
3. The reviewer's remuneration in the procedure for awarding the doctoral degree is 27% of the professor's remuneration.
4. The remuneration of the supervisor, the auxiliary supervisor and reviewers shall be paid by the IEDS entity to which the doctoral student is affiliated.

§ 36

1. To ensure the highest quality of conducting scientific research, subject-related supervision and support for the scientific activity of doctoral students with the supervisor or supervisors or the supervisor and the auxiliary supervisor may be conducted by persons with appropriate competences as regards scientific issues related to the doctoral dissertation who are employed both in the IEDS entities and outside these entities, including scientific and research units from abroad forming a joint scientific advisory team.
2. An application to the Dean of the IEDS for the creation of a scientific advisory team, including the justification, a list of candidates with a description of their competence as regards scientific issues related to a doctoral dissertation shall be submitted by the supervisor(s) of the doctoral student.
3. The members of the scientific advisory team are appointed by the Dean of the IEDS.

X COMPLETION OF EDUCATION AT THE DOCTORAL SCHOOL AND CONFERRAL OF THE DOCTORAL DEGREE

§ 37

1. Doctoral student education is completed by:
 - 1) obtaining the following publication achievements by the doctoral student:
 - a) at least one peer-reviewed paper published in a journal which in the year of publication of the paper in its final form was included in the list prepared in accordance with the provisions pursuant to Article 267(2)(2)(b) of the Act to which the scientific discipline in which a doctoral dissertation is conducted was assigned in accordance with Article 267(3) and the number of points referred to in Article 267(2)(2)(b) of the Act is at least 70 or,

- b) at least one peer-reviewed scientific monograph published by a publishing house which in the year of publication of the monograph in its final form was included in the list made in accordance with the provisions pursuant to Article 267(2)(2)(a) of the Act;
 - 2) successful completing the curriculum or obtaining the learning outcomes;
 - 3) adopting by the IEDS Council a doctoral dissertation submitted by the doctoral student and reviewed by the supervisor or supervisors.
2. The doctoral student is obliged to submit the doctoral dissertation with the opinion of the supervisor or supervisors to the IEDS Council within the time limit specified in the IRP.

§ 38

1. The doctoral degree is obtained in the IEDS entity to which the doctoral student is affiliated by the procedure for conferring a doctoral degree conducted by the body competent for a given entity of the IEDS in accordance with the binding regulations in the IEDS entity.
2. Obtaining a doctoral degree is confirmed by a diploma issued by the IEDS entity in which the procedure for conferring a doctoral degree was conducted.
3. The doctoral student who submitted a doctoral dissertation during their education at the IEDS shall not pay fees related to the costs of the procedure for conferring a doctoral degree.

XI REMOVAL FROM THE LIST OF DOCTORAL STUDENTS

§ 39

1. The doctoral student is removed from the list of doctoral students in the case of
 - 1) a negative outcome of the mid-term evaluation;
 - 2) failure to submit a doctoral dissertation within the deadline specified in the IRP;
 - 3) resignation from education.
2. The doctoral student may be removed from the list of doctoral students in the case of
 - 1) unsatisfactory progress in the preparation of a doctoral dissertation;
 - 2) a negative opinion of the IEDS Council on the progress in the implementation of the IRP referred to in § 15 sub-s. 5 para 6;
 - 3) failure to comply with the obligations arising from the Rules and Regulations;
 - 4) failure to submit within the required deadline a statement on continuing education at the Doctoral School after the end of leave referred to in § 30 sub-s. 5 or after the end of the suspension of education referred to in § 31 sub-s. 5;
 - 5) failure to complete the year of education or lack of progress in the implementation of the curriculum.
3. Removal from the list of doctoral students is performed by way of an administrative decision issued by the Dean of the IEDS under the authority of the Rector of the University

of Silesia in Katowice. The decision on the removal from the list of doctoral students may be appealed to the Rector of the University of Silesia in Katowice through the Dean of the IEDS within 14 days from the date of receipt of the decision. Instead of an application for reconsideration of the case, the doctoral student may submit a complaint to the Provincial Administrative Court through the Dean of the IEDS within 30 days from the date of receipt of the decision.

XII TRANSITIONAL AND FINAL PROVISIONS

§ 40

1. In matters concerning the rules and mode of participation at the Doctoral School not regulated by the Rules and Regulations or other provisions of law, the Dean of the IEDS is entitled to make decisions in individual cases of doctoral students ex officio or at the request.
2. Decisions of the Dean of the IEDS in individual cases of doctoral students may be appealed to the Rector of the University of Silesia in Katowice within 14 days from the date of receipt of the decision.

§ 41

Resolution 306 of the Senate of the University of Silesia in Katowice of 27 November 2018 on determining the Rules and Regulations of the International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice (IEDS), as amended, expires.

§ 42

The resolution enters into force on 1 October 2022.